

**Board of Education Regular Meeting  
February 20, 2020  
6:00 P.M.  
Zanesville City Schools  
National Road Elementary  
3505 East Pike  
Zanesville, Ohio 43701**

*Board of Education Members:*

*Vicky French - President  
Kyle Baldwin- Vice President  
Scott Bunting  
Bret Hickman  
Brian Swope*



*Doug Baker, Ed. D.  
Superintendent*

*Mike Young  
Treasurer*

# ZANESVILLE CITY SCHOOLS

## VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

*Zanesville City Schools, the district you will never outgrow!*

## MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

## BELIEF STATEMENTS

**WE BELIEVE** the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

**WE BELIEVE** our students can learn at high levels, in different ways and at different times when provided equal opportunities.

**WE BELIEVE** we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

**WE BELIEVE** our schools must be safe, child-centered environments with equal access for all to the educational process.

**WE BELIEVE** our staff and community must promote and model lifelong learning for students throughout our school district.

**WE BELIEVE** our students must be prepared to function in and adapt to a changing and diverse society.

**WE BELIEVE** that a superior and well-funded school district is the foundation for student learning and a prosperous community

**WE BELIEVE** strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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- Student Achievement Liaison – Vicky French
- Audit Committee – Mike Young, Bret Hickman, Brian Swope
- Insurance Committee – Brian Swope
- Buildings & Grounds Committee – Scott Bunting, Brian Swope
- Business Advisory Council – Kyle Baldwin

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**C. ROLL CALL – Mike Young**

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**D. INTRODUCTION OF GUEST**

**E. ZEA PRESENTATIONS/COMMENTS**

**F. STUDENT REPORTS/UPDATES**

**G. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES**

**H. REPORT OF THE BOARD OF EDUCATION**

**1. Approval of Board Minutes**

BE IT RESOLVED that the Board of Education approves the minutes of the Zanesville Board of Education Organizational meeting on January 8, 2020 and the Regular meeting immediately following the Organizational meeting on January 8, 2020.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young**

BE IT RESOLVED, to approve the following recommendations:

**1. January Financial Reports**

Approve the following financial reports:

- Financial report by fund
- Expenditure report
- Investment report

**I. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)**

**2. Reconciliations**

Approve the following reconciliation:

General

Payroll

**3. Monthly Financials – Zanesville Community High School**

Approve the January 2020 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

**4. Donations**

Accept the following donations:

\$500.00 donation from the ZHS Class of 1969 to be used for student enhancement at Zanesville High School

\$100.00 donation from Mark Castellani and Lisa Hildorf, East Lansing, MI, for the Dantonio Memorial Scholarship

\$250.00 donation from the Michael T. Sullens DDS LLC, Zanesville, to be used for the Children's Dental Health Program

\$100.00 donation from the Denise Antalls DDS Inc, Cambridge, OH, to be used for the Children's Dental Health Program

Donation of two electric toothbrushes from Dorositi Family Dental, Zanesville, to be used for the Children's Dental Health Program

Donation of an electric toothbrush from T. Andrew Fuhriman DDS LLC , Zanesville, to be used for the Children's Dental Health Program

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

**1. Resignations – Administrative**

Accept the resignation of Patricia Harry, Special Education Supervisor, effective June 8, 2020. Reason for resignation is personal.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**2. Resignations – Classified**

Accept the resignation of Christine Evans, Special Education Aide at John McIntire Elementary, effective May 31, 2020. Reason for resignation is retirement.

Accept the resignation of Ronald Melvin Jr., Head Custodian at Zane Grey Intermediate, effective July 1, 2020. Reason for resignation is retirement.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**3. Employment – Certificated**

Approve the following certificated personnel for the 2019-2020 school year, pending appropriate certification requirements and background checks:

**Lamia Mayle** – Intervention Specialist at Zanesville Middle School

Experience: Step 0 College: Muskingum University  
Effective Date: January 13, 2020 Amount: BA+139

**Debra Whitten** – Pre-School Itinerant

Experience: Step 4 College: West Virginia University  
Effective Date: February 18, 2020 Amount: MA

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**4. Employment – Classified**

Approve the employment of Clarissa Fleming as 3 hour food service at John McIntire Elementary. Effective date of employment is January 15, 2020. Salary will be step 0 from the appropriate salary schedule, pending background check.

Approve the employment of Ashlee Lett, Educational Aide, one on one, at National Road Elementary. Effective date of employment is January 27, 2020. Salary will be step 0 from the appropriate salary schedule, pending appropriate certification and background check.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**5. Reinstatement – Certificated**

Approve the reinstatement of Clay Lawyer from an unpaid leave of absence for the 2018-2019 and 2019-2020 school years to teach abroad. Reinstatement effective the beginning of the 2020-2021 school year. Pending proper certification and background check for position to be determined.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**6. Salary Adjustments - Certificated**

Approve the following personnel to be granted salary adjustments effective with the current contract year, for second semester only. Reason for the adjustment is due to having completed requirements for a new classification on the salary schedule by virtue of additional study, pending receipt of official transcripts:

Elizabeth Bickford	MA+45
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\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting



**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**7. Salary Adjustment – Classified**

Approve the salary adjustment for Eric Clark as Regular Aide at Zanesville Middle School to Regular Aide w/AA. Effective February 10, 2020. Step 0, pending certification and background check.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**8. Employment – Substitutes**

Approve the following substitutes, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year:

Substitute Teachers			
Nicholas Coplin			

Substitute Aides/Bus Aides			
Logan Burkart	Kelly Newman		

Substitute Custodians			
Logan Burkart	Latisha Seckman		

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**9. Employment – Permanent Substitutes**

Approve the following individuals as permanent substitute teachers effective the 2019-2020 school year, pending appropriate certification and background checks: Rate of pay to be \$80.00 per day.

Permanent Substitutes			
Katlyn Flowers	Hailee Blaney	David Bell	

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**10. Supplemental Contracts**

Approve the following Athletic Supplemental contracts for 2019-2020 year:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Amount
Eric	Clark	Spring	ZMS Track	Coach	0	IX	\$1,191.00
Benjamin	Maniaci	Spring	ZMS Track	Coach	0	IX	\$1,191.00
Rhonda	Dalton	Annual	NRE-Yearbook	Advisor	0	X	\$851.00

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**11. Field Trip – Zanesville High School Art Club**

Approve a one day trip for the Zanesville High School Art Club Members and other interested Zanesville High School Students to travel to Chicago, Illinois on Friday, May 22, 2020. The trip will include a visit to the Art Institute, Willis Tower, and see a traveling Broadway show.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**12. Volunteers**

Approve the following list of volunteers for the Zanesville City Schools for the 2019-2020 school year pending appropriate backgrounds checks:

Name	Building	Type
Steven Stewart	ZHS	Community
Justin Allen	ZHS	Community

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
PERSONNEL RECOMMENDATIONS (con’t)**

**13. Donation of Sick Days**

Approve/Deny the transfer of sick leave days from the following ZEA members to Rebecca Bracken.

<b>Name</b>	<b>Days Requested</b>	<b>Days Approved</b>
Tricia Mell	5	5

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS**

**14. Resolution – Challenge of Ohio Revised Code 3311.242**

Approve the attached Resolution supporting the Plain Local Board of Education’s efforts to challenge R.C. 3311.242.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**15. Membership in OHSAA (Ohio High School Athletic Association)**

Approve the membership in the Ohio High School Athletic Association for the 2020-2021 school year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS (con’t)**

**16. Stark State College Memorandum of Understanding – College Credit Plus**

Approve the 2020-2021 Memorandum of Understanding (MOU) between the Zanesville High School / Zanesville City Schools and Stark State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**17. Campbell Speech Services Contract**

Approval to enter into contract with Campbell Speech Services for the 2019-2020 school year to provide speech services to a student attending Eagle Wing Academy. Not to exceed twenty-five hundred dollars (\$2,500).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**18. Rehab Associates Agreement**

Approval to enter into agreement with Rehab Associates to provide speech therapy service to the district. This will give us two days a week for the remainder of the school year. Cost will be fifty-eight dollars per hour (\$58.00/hr).

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
BUSINESS RECOMMENDATIONS (con’t)**

**19. ZCS Student Transportation (Busing) Handbook**

Approve the attached Zanesville City Schools Student Transportation (Busing) Handbook for the 2020-2021 School year.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**20. Zane State College MOU and Data Sharing Agreement – College Credit Plus**

Approve the attached 2020-2021 Memorandum of Understanding (MOU) and Data Sharing Agreement between Zanesville High School/Zanesville City Schools and Zane State College which enables high school students to enroll in public college on a full or part-time basis and complete non-sectarian, non-remedial courses for post-secondary credit or for high school and post-secondary credit.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin

**21. Resolution to Terminate Service Contract with Muskingum Valley Service Center**

Approve the attached Resolution to terminate the Service Contract between Zanesville City Schools and Muskingum Valley Service Center effective June 30, 2021.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting

**J. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker  
OTHER RECOMMENDATIONS**

**22. Policy Items for Adoption**

Approve the following policies for adoption:

**5771** Search and Seizure

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French

**23. District Job Description for Approval**

Approve the attached Special Education Supervisor job description.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Swope \_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman

**24. Items for Review**

Zanesville City School District Strategic Plan dated August 2019 to July 2024.

**K. REPORT/DISCUSSION ITEMS**

**L. BOARD COMMITTEE UPDATES**

Legislative Liaison – Kyle Baldwin  
Student Achievement Liaison – Vicky French  
Audit Committee – Mike Young, Bret Hickman, Brian Swope  
Insurance Committee – Brian Swope  
Buildings & Grounds Committee – Scott Bunting, Brian Swope  
Business Advisory Council – Kyle Baldwin

**M. CLOSING COMMENTS**

**N. EXECUTIVE SESSION**

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- \_\_\_\_\_ Personnel matters
  - \_\_\_\_\_ to consider the appointment of employee(s) [reemployment] or public employees or officials
  - \_\_\_\_\_ to consider the promotion or compensation of public employee(s) or officials
  - \_\_\_\_\_ to consider the dismissal, discipline, or demotion of employee(s) or students
  - \_\_\_\_\_ to consider the investigation of charges or complaints of employee(s) or students
- \_\_\_\_\_ to consider the purchase of property for public purposes
- \_\_\_\_\_ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- \_\_\_\_\_ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- \_\_\_\_\_ conference with an attorney
- \_\_\_\_\_ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- \_\_\_\_\_ matters required by federal law or state statutes to be confidential
- \_\_\_\_\_ specialized details of security arrangements

Time entered executive session: \_\_\_\_\_ a.m./p.m.

Time returned to public session: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_ seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Baldwin \_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope

**O. MEETING ADJOURNMENT**

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: \_\_\_\_\_ a.m./p.m.

\_\_\_\_\_ moved and \_\_\_\_\_  
seconded the adoption of the motion, and roll call resulted.

\_\_\_\_\_ Bunting \_\_\_\_\_ French \_\_\_\_\_ Hickman \_\_\_\_\_ Swope \_\_\_\_\_ Baldwin